



Dear Parents:

Included in this packet you will find information regarding, tickets sales, Saenger Security, FAQ about performances and rehearsals, the 5-, 10-, 15-year and Senior Awards and Opening Number dance, general schedule/calendar, and ad, program, shirt, and video order forms. A few things to note:

- Any student participating in the end-of-the year performances will not be allowed more than 4 absences after February 1st. Excessive absences make it difficult for a class to learn the necessary choreography for the end-of-the-year performance. A student may choose to make up absences by taking private lessons (at their own expense) with their instructor in order to review material covered in class.
- A detailed rehearsal schedule will be made available once we have cleared it with the Saenger.
- Pro-rated June Tuition and the Showcase fee will be due June 1st (not June 7th). June Tuition is $\frac{1}{4}$ of your monthly tuition, the Showcase fee is \$35 for the first student and \$15 for each additional student. We encourage families to pay for June Tuition with their May payment as things get very busy near recital time for both studio staff and parents. The showcase fee helps to cover expenses for backdrops, props, and other performance-related needs.

LaBelle Performing Arts Spring 2019 Calendar

March 18-23 – Closed for Spring Break

April 8-13 – Picture Week (Parents Must Attend)

April 18 (new date) – Final Day to Turn in Program Ads and Photo Orders.

April 19-20 – Closed for Easter Weekend.

May 4 – Final Day to Turn in T-shirt and Program Orders. Due by 11 am.

May 5 – Music Department Recital

May 25 – RCAS Performance of “The Lion, the Witch, and the Wardrobe” at 11 am and 4 pm

May 27 – Closed for Memorial Day

May 28 – *Aladdin* ACT 1 In-studio Rehearsal

May 29 – *A Whole New World* In-studio Rehearsal (No LPAC Dances)

May 30 – *Aladdin* ACT 2 In-studio Rehearsal

May 31 – *Aladdin* ACT 3 In-studio Rehearsal

June 1 – Pro-rated June Tuition and Showcase Fee Due

June 1 – *Aladdin* (All Acts) In-studio Rehearsal

June 3 – *A Whole New World* In-studio Rehearsal (All dances)

June 4 – *Aladdin* (All Acts) In-studio Rehearsal

June 5 – *Aladdin* Tech Rehearsal at the Saenger Theatre

June 6 – *A Whole New World* Tech/Dress Rehearsal at the Saenger Theatre
Aladdin Dress Rehearsal at the Saenger Theatre

June 7 – *A Whole New World* Performance at the Saenger Theatre

June 8 – *Aladdin* Performance at the Saenger Theatre

Awards for 5-, 10-, 15-year Dancers and High School Seniors

Students celebrating dancing milestones (5, 10, 15 or more years) and High School Seniors are eligible to receive an award and are invited to participate in the Opening Number of the Showcase *A Whole New World* on June 7. Please inform the front desk if you are planning on participating in the Opening Number and how many years you are celebrating. Students do not need to dance in the Opening Number to receive an award, but **you must inform the front desk** about your eligibility and the number of years you are celebrating for us to order a trophy. A short award ceremony will take place in the Saenger Theater lobby following the *A Whole New World* performance. If you are not dancing but would like to receive your award at the ceremony please let the front desk know and we will alert the Saenger ushers. Otherwise, you may collect your award on June 8 at the LPA table in the lobby.

Seniors and 15-year dancers are also eligible to perform a solo in the Showcase. Please contact the front desk by **April 18th** if you are interested in performing a solo. Dancers are responsible for paying for their solo costume and choreography. Costume and choreography must be approved by Mrs. Jeannie. We also request that during picture week you have a headshot taken for inclusion in the program, there is no additional charge for the headshot.

Pictures for Opening Number will take place during Picture Week (please see schedule below). Dads are invited to take pictures with their dancers. Attire for the picture will be all-black dance attire. Mrs. Jeannie may choose to make changes to the attire for the actual performance

“A Whole New World” Opening Number Rehearsal Schedule 5-, 10-, 15-year, Senior, Alumni, Teacher and Assistant Teacher dance

Thursday, April 4, 5:30-6:00 pm Parent and Dancer Meeting

Friday, April 5, 5:00-6:30 pm

Friday, April 12, 5:00-7:00 pm (Picture Week)

Wednesday, April 17, 8:00-9:00 pm (Izzy)

Saturday, April 27, 10:00-11:00 am

Saturday, May 4, 10:00-11:30 am with dads

Wednesday, May 8, 8:00-9:00 pm with dads (Izzy)

Saturday, May 11, 10:00-11:30 with dads

Wednesday, May 15, 6:30-7:30 pm with dads

Saturday, May 18, 10:00-11:30 am with dads

Wednesday, May 22, 6:30-7:30 pm with dads

Ticket Information

Ticket sales will be handled by the Saenger Box Office and Ticketmaster. You will be able to select your specific seats. Please remember that if you want your child to sit with you when not performing, they will have to have their own ticket. If you will need to get up frequently to change your child, we suggest that you select seats on the aisle and on the right side of the orchestra seating. This will give you easier backstage access and will be less disruptive to other patrons. Thank you for your consideration.

Tickets will go on sale on Monday, April 29. Ticket price is \$13 or \$16 (depending on seat location) plus any applicable box office or Ticketmaster fees. The Saenger box office charges a \$3 facility fee and a \$1 box office fee per ticket. Ticketmaster fees vary depending on the options you select but are typically higher than the box office fees.

In addition to the Intendencia Street Box Office, there is a day of show box office located in the Palafox Lobby that opens 1.5 hours prior to show time.

Saenger Box Office

The Saenger Box Office is located at 22 East Intendencia Street between the corners of Palafox and Jefferson Street. The Box Office is open Monday through Friday, 10 am – 4:30 pm. The Saenger Box Office accepts Visa, Mastercard, American Express, cash, and local checks with proper ID.

Ticketmaster

- You may purchase tickets online at Ticketmaster.com.
- By Phone at 800-745-3000.

A child under the age of 2 does not need a ticket if they sit on a valid ticket holder's lap. Dancers who wish to watch the show must have their own ticket.

Saenger Security Policy

The Saenger has increased their security procedures in response to various attacks over the last few years at entertainment venues. Below are the procedures that all patrons should expect to go through when attending one of our shows. In addition, dancers and parents using the backstage entrance will also be subject to a security screening, however, exceptions for performers to the security policy are noted below. Please note that dancers and parents will be screened every time they enter the building at the backstage entrance.

Security Policy

Physical Search of a Person

Anyone entering the Saenger Theatre is subject to a reasonable search including but not limited to bag search, wands, and pat-downs. This includes, but is not limited to bags, purses, coats and hats. Any bags larger than 12" X 12" X 6" are not permitted. **Bag size restrictions do not apply to performers entering through the backstage entrance on Intendencia Street. We suggest using clear bags for items like accessories and makeup, this will speed up the bag check process.**

If you plan to bring a gift for your performer, we suggest a gift bag with tissue paper that is easily removed to reveal the contents or, just to be safe, present your gift to your dancer after you leave the theatre.

In the event that prohibited items are revealed during a search, the guest will be permitted to return to their vehicle with the item or the item will be confiscated or disposed of properly. The Saenger Theatre will not safeguard any personal belongings or items of any type.

Prohibited Items Policy

Large bags, backpacks, waist packs, plastic bottles, cans, glass items, signs, weapons of any kind, projectiles, threatening jewelry or chains, laser pointers, noisemakers, flashlights, Illegal drugs or substances, balloons, parcels or packages or any items where the contents are not displayed, selfie sticks or poles, outside food or beverage, or items challenging public safety. **Performers entering through the backstage entrance are allowed to bring in bottles of water, food, etc., as well as tools and other items needed for the performance.**

Patrons found with these items will be refused access to the venue until the items are removed from their possession. There are no storage facilities at the Saenger Theatre.

If a patron is discovered with a prohibited item in the Saenger Theatre, they may be ejected from the venue.

Downtown Parking Info

For those wondering about parking, there is some free street parking, but it is scarce or time limited. Parking is also available through Premium Parking (<https://premiumparking.com>). Various payment options are available online as well as the ability to reserve parking.

LaBelle Performing Arts Performance FAQ and Tips

“A Whole New World” June 7th at 6:00 pm - “Aladdin” June 8th at 6:00 pm

Picture Week

- Classes take individual and group pictures during their regularly scheduled time.
- Please do not wear your costumes to or from LPA, this can cause damage them. Please use a garment bag, a large trash bag is also an inexpensive option to help protect your costumes.
- In addition to the girls and boys dressing rooms, some of the studios will be set up as extra dressing rooms.
- Teachers will help to pose your children.
- Make sure all your alterations are made early.
- Make sure you have verified with your teacher what you need in the way of tights, hair, and accessories.
- Have all of your items packed like you will be taking them to the theater for Dress Rehearsal/Performances.
- Technique classes that do not perform in the end-of-the-year shows are cancelled this week.
- BE PREPARED! Be patient, flexible and cordial, as the studio is very crowded at this time.

Basic Terminology

- “In-Studio Rehearsal” means the rehearsal in the LPA Studio #2 where the students run the show in order and practice being in front of an audience and around the many dancers.
- “Call Time” means the time a student should be in the theater, belongings secured in the proper location, performers ready to warm-up, almost completely ready to perform.
- “Tech Rehearsal” is the rehearsal where we set the lights and other technical elements of the show, do not be surprised if there is more emphasis on getting lights, sounds, etc. working correctly than on dancing during this time.
- “Dress Rehearsal” means the actual rehearsal which is run like the REAL SHOW. Everyone must be in full make-up, hair, and costumes. The show runs in the actual order without interruptions. This rehearsal will be held at the Saenger Theater.
- “A Whole New World” will have a combined Tech and Dress rehearsal on June 6th.
- “Aladdin” will have Tech rehearsal on June 5th and Dress rehearsal on June 6th.
- At this point, ALL REHEARSALS are MANDATORY. If you have a conflict, please speak to your instructor.

What to Expect for In-Studio Rehearsals

- These rehearsals will take place at LPA in Studio #2.
- We will do our very best to stay on time. We will be running through dances in the order of the program.
- Only those with quick changes need to bring costumes to practice. Otherwise, there will be no costumes, makeup, or hair requirements.
- Please be patient as the studio will be crowded. We ask that everyone keep talking to a minimum.
- Appropriate shoes should be worn for each dance and hair should be pulled back and secured.

What to Expect for Tech Week

- All Tech Week rehearsals are at the Saenger Theatre. All the staff will be at the theatre.
- Parents must be responsible for their performer at all times. Students will not be allowed to roam the theater. If they are not on stage for rehearsal, they must in the dressing room, sitting in the audience quietly or in the wings waiting to go on.
- **DO NOT** go into the lobby, we do not have access to this space during rehearsals and will be charged additional fees for unauthorized access to these areas. There are plenty of restrooms in the dressing rooms for men and women.
- Please watch your children closely; teachers are involved with rehearsal and are not able to watch other students.
- Please follow the schedule and know when your student is about to rehearse his or her piece. We would like students to be ready two numbers before so we can keep our rehearsal as punctual as possible.
- Please make sure all performers enter the stage from the wings. They will not be allowed to enter the stage from the side steps in front of the stage.
- Please note that we are required to give the Saenger staff regular breaks/meal breaks. We understand that it can be frustrating when rehearsals are running behind and we have to stop for these breaks, please understand that these crew members and LPA staff have likely been on the clock for many hours before dancers even arrive to the theatre.
- We ask for your patience during this time of preparation for the big show. Pulling together such an event takes attention to detail and the cooperation of everyone involved. We will try to keep things as close to the schedule as possible. Thank you so much for your support.

Dress Rehearsal

- Parents may take pictures and video during dress rehearsal. Please NO flash photography as it can temporarily blind performers on stage and can be dangerous. **Video and Photography are NOT allowed during the performances.** We have Swift Video Productions doing our video, order forms are available at the front desk or at the “Showcase Information” section of the website.
- We will run the finale before the dress rehearsal begins, this will allow dancers to leave after their last dance.
- Please make sure that a cover-up is worn over the performer’s costume when not on the stage. An oversized men’s button up shirt is an excellent cover up. This is to protect the costume while eating and to keep it from getting snagged on things in the audience.
- Please do not enter or exit the theater during a dance. It is proper etiquette to enter or exit between dances.
- Please keep noise in the hallways to a minimum.
- Please NO underwear under tights. If a performer needs to wear a bra, please find ways to hide the bra straps with clear straps or adjustable tan straps. No STRAPS should be seen!

Transporting Costumes and Dance Accessories

- Please do not wear costumes to or from the theater.
- Make sure every single piece of your dancer’s costume is labeled with their first and last name. Black sharpies on the tags are great or attach a piece of tape in a seam.
- Protect costumes in plastic garment bags. Large trash bags, Ziplock bags, etc. will also work.
- Place all accessories in a Ziplock bag or a shopping bag and attach to the hanger or costume bag.
- Bring backup tights!!! Pirouette’s is around the corner from the Saenger for last minute dance needs.
- If you have many costumes to keep track of, several parents have found that clothing racks can come in handy. As well as pop up laundry baskets to drop clothes in for quick changes.

Stage Makeup

- At LaBelle, we go for more natural looking stage makeup.
- Pick a base, eye and cheek colors that compliment your child’s skin tone, eyes, and hair. This makeup will be applied much heavier than normal, so as to see the child’s face better at a distance.
- For small children, try to apply mascara and eye shadow. If they can tolerate eyeliner, try, but do not force the issue. It is preferable that they be comfortable and happy.
- Practice beforehand so you are calm and steady and know what the child can tolerate.
- Blush should be heavy and applied along cheek bone to hair line.

Dressing Rooms

- Dressing Room assignments are posted on the dressing room doors and will be assigned depending on the class that your child attends.
- If you have multiple children, you are allowed to find the least crowded room that they are assigned to and change all of them there.
- Each parent is responsible for changing his/her own child.
- There are separate Female and Male dressing rooms. Please be considerate of the opposite gender and allow each the privacy they are due.
- Dressing rooms will be tight. Please be respectful to those around you.
- Consider bringing a small oscillating fan.
- Dancers may be changing in front of others, so if a dancer would like to purchase a nude leo to wear under costumes that is understandable.
- Please make sure to clean up after yourselves in the dressing room. NOTHING should be left overnight.
- Food and snacks – Water ONLY. Clean snacks (goldfish, celery, carrots, graham crackers, vanilla wafers, etc.) Nothing that will stain!!! Please do not eat or drink colored liquids in your costume, wear your cover up! Water is the best option, as even Sprite will stain.

What to Expect During the Performance

- To run the gamut of emotions: excited, scared, tired, cranky, joyful, stage fright, sorrow,...you name it.
- Try to get as much rest as possible.
- Be prepared to repair costumes and props.

Entrance to the Theatre for the Performance/Dress Rehearsal

- Enter through the Saenger stage door by the loading dock on Intendencia St.
- Please be aware of the Saenger security procedures and be patient, we will get everyone in as soon as possible.
- When dropping off a student, only one parent with a backstage pass will be allowed to enter through the rear entrance. Everyone else must enter by the front doors in the lobby.
- There will be one backstage pass per dancer.
- Only students with a ticket will be allowed in the theater. NO COSTUMES will be allowed in the audience. A cover-up must be worn over the costume.
- Patrons will not be allowed in the house until 30 minutes before show time, even parents that are there early with their child.

Backstage

- Only dancers and their backstage attendant are allowed in the dressing room area and the wings of the stage. Only one backstage attendant is allowed per dancer.
- No one will be admitted to the backstage area without the appropriate pass. If you do not have a stage pass, you will be asked to leave. Backstage passes will be given out when you pay for June tuition. Autopay customers will need to come to the front desk for their passes. Autopay for June will be charged on June 1.
- If you are not dancing, watching your child on stage, or waiting for your dance to go on immediately, the wings of the stage need to be cleared.

Things to Do to Make Dressing Room Time Easier

- Try to stay upbeat and happy to keep the dancers in good spirits. The time of preparation for the big show can be very trying on little dancers and adults alike. Try to get plenty of sleep and make sure their bellies are full.
- Be overly prepared and try to relax. Try not to rush your dancer on the way out the door.
- Be prepared for things to go wrong and be willing to roll with the punches. Have safety pins, repair kits, extra tights, hairnets, and bobby pins. DON'T be afraid to ask for help or to borrow an item.
- Bring your own "CLEAN" snacks and bottled water.
- Consider entertainment wisely:
 - iPod, iPad, DVD Player with favorite or new movies, DS, Phone. Don't forget your chargers.
 - Story books or crayons and coloring books (no markers or paints, as they could stain costumes.)
 - Please safeguard your things, as THE STUDIO IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS.

Responsibilities for Volunteer Class Helper

- Each class needs to have 2 to 3 parents who are willing to stay with the class while in the dressing room. These parents help the teacher by making sure all dancers are lined up and ready to perform 4 scenes before their dance.
- Show orders will be posted in the dressing rooms and hallways, but it is good to have a copy on your person. You can download or print off a copy off from the website at the Showcase Information page.
- These parents will help to keep the dancers in good spirits and safe.
- These parents are NOT responsible for dressing any child, except their own.
- Ensure that the children are cleaning up after themselves in the dressing rooms. Please make sure that all personal items are picked up and trash is deposited in the garbage cans.

Concessions at the Show

- **LPA Table:** LPA will have programs, pictures, and t-shirts for pickup. You may also register for summer programs and auditions for LPA Company and Professional Division.
- **Refreshments:** The Saenger will be selling refreshments at their concession stands on the day of the performance.
- **Gifts:** There will not be any gifts for sale at the theatre. Pre-sales of programs or t-shirts will be available for pick-up, but these items will not be available for purchase at the theatre, so make sure to submit your orders on time.

What if I lose this Information?

Go to the LaBelle Website: www.labelleperformingarts.com. Click on "Showcase Information."